

**Guidelines for Online Registration**  
**Admission: Pre-School I**  
**Session 2021- 2022**

Kindly read and follow the registration process & guidelines carefully.

**General Instructions:**

- **Important Schedule**

		Dates
a.	Date for Online Registration	Thursday, 6 <sup>th</sup> August to Thursday, 27 <sup>th</sup> August, 2020
b.	Date and time of virtual meeting with parents and the child	Monday, 7 <sup>th</sup> September, 2020 onwards. (As per the date / time mentioned in the Online Acknowledgement Receipt / Registration Form)
c.	Submission of soft copy of the Registration Form, Date of birth Certificate, Address Proof along with a scanned copy of Birth Certificate (issued by a Municipal Corporation or a competent Registering Authority) and Address Proof also to be uploaded.	At the time of online registration.

- This is an application for registration only. Registration does not guarantee admission.
- Eligibility of the candidate for taking admission in Pre-School I: **The child must be born on / between 1<sup>st</sup> April, 2017 and 31<sup>st</sup> March, 2018.**
- Prospectus is available on the school website for viewing (and may be downloaded if required).
- Kindly provide your WhatsApp number in the Registration Form. The same will be used to send the link for the virtual meeting.
- Please note that while submitting registration form need to attach soft copy of Date of Birth Certificate and Address proof and size of attachment should not be more than 150 KB.
- The link for the virtual meeting will be provided a day prior to the scheduled date as mentioned in the acknowledgment receipt / admission form. In case the link has not been received, parents may call the helpline number **+917003975925** on the scheduled date between 8 a.m. to 9 a.m.
- Please note that parents must join the virtual meeting by using their registration number (mentioned in the Registration Form) as their display name. Parents must login through a single device. Multiple logins using the same registration number will not be allowed.
- Kindly be present 15 minutes prior to the virtual meeting.